

AGREEMENT

Client _____

Phone Number _____ **Email** _____

Occasion / Event _____

Location _____ **Date** _____

Address _____

City _____ **State** _____ **Zip Code** _____

Total Hours _____ **Start Time** _____ **End Time** _____

Contract Amount /Min. 4 hours/ \$ _____

Extras:

- **Overtime / _____ hours** \$ _____
- **Specific DJ request fee** \$ _____ (When more as 12 requested songs)
- **Set-up charge fee** \$ _____ (If room is not easily accessible)

-TOTAL Contract Amount \$ _____

-Less Deposit/ Non-Refundable / \$ _____ (On acceptance of contract)

-BALANCE/ Due upon arrival / \$ _____



NOTICE TO CLIENT

This is a list of responsibilities and obligations which is to be made clear to the hiring party (client).

A. Client is responsible for any damage to RENTADJ, Inc. Equipment while at location due to knocking over lights, spilled beverages of guests, etc...

B. A **\$100.00** deposit (if assigned) is required when contract is signed. This is **non-refundable** and is applied towards the balance due. Full Payment is due upon complete set-up. **Contract and deposit must be returned within 10(ten) days to bind this agreement.**

C. Upon signature of this contract, *RENTADJ, Inc* is obligated to be present on date and time set.

We will contact you three weeks before event to set up final meeting. Final payment may be made at this meeting, or upon our arrival at event. The buyer shall provide the vendor with one(1) six to eight(6-8) foot table and shall be within 25 feet of minimum of 3(three) electrical grounded outlets for DJ equipment set-up. In the event that we fail to comply with terms of this contract, due to any event or act outside of control, our liability is limited to refund of deposit.

THE PARTIES hereto promise to abide by terms of agreement and intend to be legally bound thereby.

RENTADJ, Inc

CLIENT

_____ **Date** _____

_____ **Date** _____

Additional Conditions and Procedures

1. Deposit should be received within ten (10) working days once you have received the contract. This ensures both the client and RENTADJ, Inc. that there has been a binding agreement made. RENTADJ, Inc. may disregard any contract that is not returned within this time span.

2. All deposits are non-refundable. Any exceptions to this would be at the discretion RENTADJ, Inc.,

given unusual circumstances. A bride and groom calling off the wedding is not a viable circumstance and would not be able to receive a refund. Any postponements may have their deposit applied to the later date, if date is available. Your deposit may not be assigned to a third party if in fact you are considering this contract.

3. Any cancellation must be submitted to RENTADJ, Inc. No less than 60 days before the scheduled event by hard copy: letter, e-mail, or in person. This is to provide each party with an actual statement clarifying the cancellation will result in a bill for the agreed amount sent to hiring party (client). Our D.J.'s have reserved that day to serve you and are paid for that reservation.

*4. All payments are due on the date of service. Any late pays **must** be prearranged with RENTADJ, Inc. management. Non notified late pays will be charged an additional \$5. (Five dollars) per deum beginning with the date of event and terminating with the postmark of final payment. All small claims fee and attorney fees will be charged onto the client's balance if legal action is only apparent option for payment of services rendered. Legal fees are currently billed at \$100. (One hundred dollars) per hours.*

5. It is the client who shall be responsible for the proper set up area for D.J. A minimum of 100 (one hundred) square foot area is necessary space for RENTADJ, Inc. to properly set up. Without having a reserved space could and will lead to a delay in the start of the event. In the event of a late start time, the D.J. is not obligated to the scheduled time frame, exceeding this time frame is up to the discretion of D.J. The price quoted will stand as is regardless of the event start time.

6. It is responsibility for client to maintain proper conduct of their guests. Any hardship or harassment to the D.J. will not be tolerated. If in the event of such an occurrence, the D.J. will contact the client and a speedy resolution should be reached. It is RENTADJ, Inc.'s position that if no resolution can be reached, the D.J. shall be granted the use of their own discretion as

whether to terminate playing or to continue; either decision will request payment in full for the event.

7. It is responsibility of RENTADJ, Inc. to execute courteous, hones and professional mannerism toward the hiring party. Every event is viewed as a priority event and thus is our job to apply ourselves in the best way to ensure your party turns out more than satisfactory to you. Certain factors contribute to a party's success, but all things set aside, the D.J. will do their personal best

to accommodate you in your event. Every reception is unique and unique situation arise out of reception, both parties can only deal with such situation as they occur and hopefully dealt with prudence.

8. In the event that the specific D.J. scheduled for your event is unable to be available, a substitute will be issued, you will be notified of such a change unless it is within that day. With events being booked over a year in advance, such a contingency is impossible to foresee, but RENTADJ, Inc. has a working agreement with certain D.J.'s for such an emergency. RENTADJ, Inc.'s contract will remain enforced for that event, thus assigning the terms of contract to a designated third party.

9. It is mutually agreed that by returning this contract, signed and with deposit (if required), that the hiring party has read and fully understand the terms, conditions and procedures outlined throughout this contract and thus accepts the contract and is willingly bound to the contract.

*10. RENTADJ, Inc. is willing to review and discuss any terms listed in the entire contract, please feel free to contact RENTADJ, Inc. It must be emphasized that **most** of the listed conditions and procedures have never needed to be addressed. RENTADJ, Inc. just want client to be aware of these situations and possible procedures.*

CLIENT'S *initials and DATE*